



JOB DESCRIPTION

The Organization

Modenik Lifestyle Pvt Ltd

www.modenik.in

<https://www.linkedin.com/company/modeniklifestyle/mycompany/>

The Role

Role	Executive - E-com Catalogue	Function	E-commerce
Location	Bangalore	Education	Graduate and above
Experience	3+ years of experience in E-com marketplace		

Profile Summary

We are looking for a person who has commenced on a career path in the ecommerce industry. The person must love the work and wishes to excel at it. Positive attitude towards work is important. We are looking for a candidate who has contributed well to the organisation and is looking for further upward growth.

Role Responsibilities

- Catalogue creation and correction on all leading marketplaces like Amazon, Myntra, Flipkart, AJIO, Nykaa & Tata Cliq etc.
- Proficiency in creating a very accurate catalogue as per checklist in a fixed time.
- Detailed knowledge of the rules for creating catalogue on all portals.
- Upload of images and content, including A+ content.
- Checking of images and content before upload
- Quality Check of uploaded catalogue
- Ticket raising for corrections and follow through.

Reports

- Listings on various portals. Comparative study between portals and competition. Product parity.
- Store walks.
- Systematic tracking of work done